## **RENEWING YOUR LICENSE**

Check TPTA Website for CC Approval Status

Take the Law (Jurisprudence) Exam

**Renew Online Now** 

## Printable Paper Renewal Form

- All PTs and PTAs in Texas must renew their license every two years, at the end of the month in which they were originally licensed.
- You are subject to <u>late fees</u> if you renew after your license expiration date. All required items listed below must be submitted prior to the expiration date to avoid late fees. If you are late 90 days or more in renewing your license, you must submit proof of your CC. See Chapter 341, License Renewal for the complete rule text regarding renewals.
- If your license expires before you receive the renewal certificate, you may not practice during that interval. You are subject to disciplinary action if you continue to practice after your license expires.
  - You may renew your license at any time in the three months prior to its expiration date.
- The <u>State's online payment system</u> is occasionally unavailable due to scheduled and unscheduled maintenance and other issues beyond the agency's control. If your renewal is delayed by these events and you do not complete the renewal process before midnight on the day your license expires, you will be subject to late fees your renewal is not complete until you have paid those fees.

## The requirements for renewal are:

1. Renewal application and fee (If your license is in inactive or retired status, or you are renewing late, you must complete the paper renewal form and mail it to the Board.)

2. Approved continuing competency activities (CC)

PT = 30 CC units/hours

PTA = 20 CC units/hours

NOTE: All licensees must have 2 units/hours of board-approved CE in ethics/professional responsibility as part of the total number of required CC units. To go to the list of approved activities/courses, or to get an application for CC/CE approval, visit TP TA's website

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- 3. **Passing score on the Jurisprudence exam** (NOTE: The exam is not continuing education, and does not count toward the required continuing competence activities.)
- 4. **Social Security Number**, or a notarized affidavit stating that one has never been issued to the licensee.